

ELECTION RULES AND REGULATIONSPOLICY NO. 25

The following election and candidacy rules and regulations shall be followed prior to and during the annual District Convention, unless suspended by a 2/3 vote of the District Board of Officers:

1. Divisional Caucuses will be held during the Ohio District Convention at which time announced candidates for the office of District Governor, Secretary-Treasurer, Lieutenant Governor, and those seeking endorsement for international office may be introduced, present their platforms, and answer questions. Assignment of Divisions to caucuses and selection of caucus moderators shall be made by the Governor and District Convention Committee. Moderators shall consist of the corresponding Lieutenant Governors unless the officer is absent or running for a District Office. In the case of a moderator running for a District Office, an Executive Officer of the District Board from any division may be the moderator. In the case all elected board members are running for office, the District Governor may appoint a moderator. All candidates shall adhere to the following time limits unless, due to time constraints, the District Governor with the consultation of the District Convention Chairperson may specify alternate time limits:
 - a. First Caucus Session: Each candidate and all assistants may spend a maximum of five (5) minutes in each divisional caucus. Each candidate is permitted one (1) introduction speech of no more than one (1) minute. Members of each caucus shall use this time to ask questions of each candidate as a panel.
 - b. Second Caucus Session: Each candidate and all assistants may spend a maximum of eight (8) minutes in each divisional caucus. Each candidate is permitted one (1) introduction speech of no more than one (1) minute. Members of each caucus shall use this time to ask questions of each candidate as a panel.

Each divisional caucus' members and moderator shall decide rules of procedure in each caucus room. A member of a caucus shall be allowed to ask questions of candidates. Kiwanis Family guests shall be allowed to visit a caucus room, but will not be permitted to participate in any way. Candidates may bring up to three (3) assistants into a caucus room.
2. A potential candidate may announce their intent to seek an office not more than sixty (60) days prior to the election date. No campaign materials of any kind may be distributed at any point before the first caucus session. Caucusing may not take place at any other time except those specified in the official District Convention Agenda. A candidate may only be officially endorsed by their home club.
3. Candidates may spend a total of \$0.00 to finance their campaign.
4. Candidates may submit a campaign flyer to be copied and distributed to convention attendees.
 - a. Flyer must be on an 8.5 x 11 sheet of paper and may be front and back.
 - b. Flyer must contain the following: Name, School, Office for which candidate is running.
 - c. Flyer must be submitted to the District Administrator in electronic (Microsoft Word and Adobe PDF Only) or paper format no later than thirty (30) days prior to the start of District Convention.
5. Candidates must complete District Officer Candidates Packet and return it to the District Administrator no later than thirty(30) days prior to the start of

- District Convention and attend the Candidates Meeting prior to caucuses in order to participate in the first round of caucuses.
6. Candidates only seeking endorsement for International Office shall participate in the first set of Divisional Caucuses in order to be considered for endorsement by the House of Delegates.
 7. Candidates seeking endorsement for International Office are given a maximum of five (5) minutes each during the House of Delegates to give a speech lasting no more than two (2) minutes and answer questions from Delegates and Delegates-at-Large.
 8. The House of Delegates will convene during the District Convention:
 - a. To consider resolutions, bylaw amendments, the nomination and election of District Officers, the State of the District Address, a Report of the District by the District Secretary-Treasurer, and District Administrator(s), and such other business as may come before the House.
 - b. Voting Delegates and Delegates-at-Large will be seated in a restricted section. All others present will be accommodated in a designated gallery section and may not participate in the Delegate Session. The following shall sit at the head table: Governor, Secretary-Treasurer, Administrator(s), District Convention Chair, and the Counseling International Representative.
 9. The Elections Committee shall have general charge of the election, including admission to the voting delegate section, and the distribution, collection, and counting of all ballots.
 10. Voting shall be by written ballot. No person shall be permitted to vote whose name does not appear on the list of voting delegates. Cumulative voting and voting by proxy will not be allowed. No ballot shall be counted when it appears that the delegate has voted for a greater number of nominees for the said office than there are vacancies to be filled. Any ballot with a misspelling shall be disqualified.
 11. No elected District Board Member can actively or verbally support any candidate running for any District Office.
 12. The Elections Committee shall report promptly to the District Governor the results of each ballot. The reports shall be signed by the Chairperson of the Committee and the District Circle K Administrator(s). After the committee has reported, the Chairperson shall deliver a copy of each report and all ballots to the Circle K Administrator to be retained for a period of not less than ninety (90) days following the close of convention. After that time, the ballots will be destroyed.
 13. Prior to the Delegate Session, the Credentials Committee shall present to the Elections Committee a list of voting Delegates and Delegate-at-Large registered and present at the convention. Also, the Chairperson of the Credentials Committee shall report to the House of Delegates the following information as often as necessary:
 - a. The number of Delegates present.
 - b. The number of clubs present (must be ½ of the total number of clubs).
 - c. Number of Delegates-at-Large present.
 - d. Total number of clubs represented.
 - e. Total number of votes necessary for a ½ and 2/3 majority of the seated delegates.

14. A candidate for any district office must receive a majority of the votes cast to be elected.
 - a. When the number of candidates for any individual office exceeds two (2), the following procedure shall be followed:
 - (a) In the event that one (1) candidate receives a majority of those votes cast on the first ballot, that candidate shall be elected.
 - (b) In the event that no one (1) candidate receives a majority of those votes cast on the first ballot, those two (2) candidates receiving the highest number of votes, whose combined total constitutes a majority of those votes cast, on the first ballot shall appear on a second ballot.
 - (i) If on the second ballot, a candidate receives the majority of the votes cast, that candidate shall be elected.
 - (ii) If on the second ballot, no candidate receives the majority of the votes cast, the acting Governor shall cast the deciding vote.
 - (c) In the event that no one (1) candidate receives the majority of votes cast on the first ballot, and the combined total of those two candidates receiving the highest number of votes cast does not constitute a majority of those votes cast, the candidate receiving the lowest number of votes shall be eliminated. This procedure shall be continued until two candidates have a combined total, which constitutes a majority of those votes cast. Those two candidates shall appear on another ballot.
 - (i) If on that ballot, a candidate receives the majority of votes cast, that candidate shall be elected.
 - (ii) If on that ballot, no candidate receives the majority of votes cast, the acting Governor shall cast the deciding vote.
 - b. When the number of candidates for any district office shall equal two (2), the candidates shall appear on a ballot.
 - (a) If on that ballot, a candidate receives the majority of votes cast, that candidate shall be elected.
 - (b) If on that ballot, no candidate receives the majority of votes cast, the acting Governor shall cast the deciding vote.
 - c. When there is only one (1) candidate for any district office, the candidate shall appear on a ballot. The candidate shall be elected if he/she receives at least one vote.
15. Immediately following the primary, a debate will be held in which each candidate for Governor is asked the same four (4) questions by the Governor. Two (2) of these questions may be presented to the candidates in advance, no earlier than opening session of the district convention. Each candidate for Governor is permitted two (2) minutes to respond to each question. In cases where there is only one(1) candidate running for the office of Governor, at the discretion of the Governor and District Administrator, this debate may be skipped.
16. When the agenda for the House of Delegates calls for the nomination and election of District Officers, the District Governor (or presiding officer) shall receive nominations from the floor for the office of Governor. When nominations for the Governor have been closed, voting has taken place, and

the results of that election have been announced, the District Governor (or presiding officer) will proceed in a similar manner with the nominations and election of District Secretary-Treasurer, and Lieutenant Governor. In all cases, vote totals must be announced by the Governor (or presiding officer) to the House of Delegates. Unsuccessful candidates in prior ballots may be nominated in subsequent elections.

17. The District Governor Designate will be given the opportunity to speak for three (3) minutes immediately following his/her election.
18. A special session of the House of Delegates can only be called by the Governor in consultation with the District Administrator(s).